

“Golden Love & Relationship Panel” presented by
7 Types of Queens, Kings Desire

Vendor Application

This information packet contains important information related to the event. Please read the packet in its entirety. Please complete the vendor application upon submitting the vendor fee. Please feel free to contact us if you have additional questions or concerns.

When: December 9, 2017 – 7pm Red Carpet/ShowTime – Vendor Setup time: 5pm

Where: *Club Escape* 1451 NW 31st Ave Lauderdale FL 33351

Set up time: Vendors will have access to their specified area starting at 5:00 pm-10pm for the setup and display of their merchandise/flyers.

Gift Bag: We suggest that each vendor supply a gift for 2 gift bags or more, if possible. It helps with promoting your business, and the flow of the event. Each vendor will be given an opportunity to promote their business on the stage.

Tables and chairs will be provided: Please bring a **RED** or **GOLD** table cloth.

Shut Down time: We asked that all vendors agree to stay until 11 pm to fully accommodate the attendees after the actual “*Golden Love & Relationship Panel*” ends.

Vendor Fees:

Merchandise/Non-Food Vendor: Fee \$75 – PLEASE FILL OUT LAST PAGE

VENDOR REGISTRATION PROCESS: Complete vendor application submitted with all vendor fees at time of application.

Golden Love vendor coordinators are only accepting 1 vendor per selling item/in a particular category for the Golden Love & Relationship Panel Pop up market

The VENDOR agrees to operate in accordance with regulations set forth in the Georgia State Health Codes and he/she must comply with health and safety standards, where applicable.

VENDORS will not be allowed to set up after the event start time.

Golden Love Vendor Coordinator shall have the right to review and qualify the product line.

VENDOR space assignment will be made based on category and setup space needed, with every effort made to honor all requests based on sponsorship levels, then on a first-come, first-serve basis.

The VENDOR is responsible for paying all applicable federal, state, and local taxes.

VENDORS are responsible for any damage they may cause to the facility while participating in the day's events.

VENDOR Booth space fees are not refundable.

VENDORS must provide tablecloth and power supply/cords.

Vendor agrees to clean-up all trash that they or their customers are responsible for before departure. Please do not leave trash for *Golden Love* staff to clean up.

WI-FI/ELECTRICITY: Access to WIFI will be available at the venue for your phone/tablet/and electronic payment processing services

Please contact *Golden Love* coordinator if you need electrical access for your setup/display

Courtesy Customer Service Tips

- Make your exhibit booth stand out. Positively engage all of your attendees so that they will remember you and your vendor experience.
 - Treat all visitors to your booth with the utmost respect. If they don't buy today, it does not mean they won't buy tomorrow.
- Generate a system to get contact information from visitors (For example, email list). You can have them sign up for a raffle or try another unique method.
 - Smile and have fun! Let's Celebrate Our Love!

[PLEASE FILL OUT THE LAST PAGE]

I, _____, hereby contract to lease and occupy the booth space described above for the duration of the listed “Golden Love & Relationship Panel”. Payment for this space and deposit is included with this Vendor Contract. It is agreed that only ONE (1) Vendor can occupy this booth space.

If this agreement meets with your approval, please sign one copy where indicated and return it to the “Golden Love & Relationship Panel” Coordinator by December 1, 2017.

NAME OF BUSINESS/ TYPE OF BUSINESS

ADDRESS

PHONE NUMBER

EMAIL ADDRESS

PRINT NAME SIGNATURE DATE

Payments can be made via PayPal, Bank Deposit (BBT or Wellsfargo), Cash or Check:
Mail checks to:

P.O. Box 667136
Pompano Beach, FL. 33066

CONTACT:

If you have any questions feel free to contact us:

Email: 7queens7kings@gmail.com

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